



Hemchand Yadav Vishwavidyalaya, Durg (C.G.)

हेमचंद यादव विश्वविद्यालय, दुर्ग (छत्ता)

**Guidelines to fill up the Enrollment Form of  
UG/PG of Hemchand Yadav Vishwavidyalaya,  
Durg (C.G.) Online Application**

**Applicants are required to keep the following things ready before  
applying :**

1. An E-mail ID for registration and for receiving all future correspondence till the admission process is over (and subsequently, if admitted).
2. One Mobile Number to receive SMS based notifications/communications related to the online application; Admit card etc till the admission process is over (and subsequently, if admitted).
3. Good internet connectivity.
4. A recent **scanned** passport sized colour photograph for scanning and uploading in "jpeg" format only. File size of the scanned photograph should not be more than 200KB.
5. Your **scanned** signature in **Blue/Black** ink on white background (for scanning and uploading in "jpeg" format only. File size of the scanned signature should not be more than 100KB).
1. Access to an online payment facility/service such as
  1. Net Banking
  2. Credit card
  3. ATM-cum-Debit card

Note :

*नामांकन फार्म भरने के लिए छात्रों को प्रवेश आवेदन फार्म २०२२-२३ के समय उपयोग की गयी यूजर आईडी एवं पासवर्ड का उपयोग करना होगा। नामांकन फार्म हेतु नवीन रजिस्ट्रेशन करने की आवश्यकता नहीं है।*

*कृपया ध्यान रखें कि यदि छात्र/छात्रा द्वारा इस विश्वविद्यालय से पूर्व में नामांकन कराया गया है तो उन्हें पुनः नामांकन आवेदन फार्म जमा करने की आवश्यकता नहीं है।*

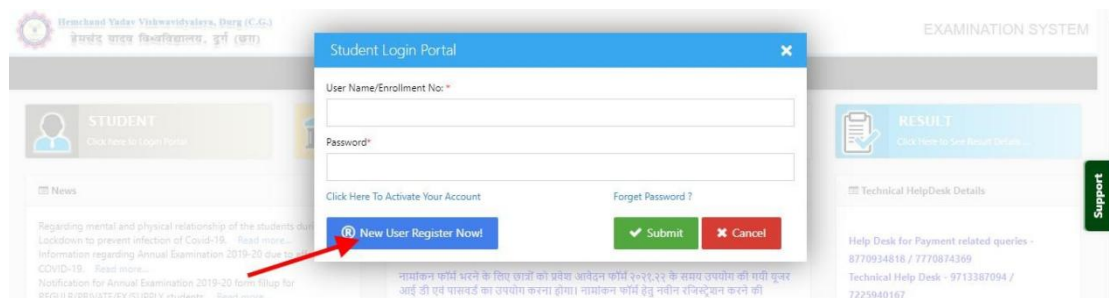
*स्नातक द्वितीय एवं तृतीय वर्ष में प्रवेशित ऐसे छात्र जो पूर्व में अमहाविद्यालयीन / स्वाध्यायी छात्र के रूप में सम्मिलित हुए थे तथा इस वर्ष नियमित प्रवेश लिए हैं उनके नामांकन फार्म भी ऑनलाइन माध्यम से भराये जायेंगे।*

*द्वितीय एवं तृतीय वर्ष के ऐसे छात्र जो छत्तीसगढ़ के बाहर स्थित बोर्ड अथवा विश्वविद्यालय से इस विश्वविद्यालय में नियमित छात्र के रूप में एडमिशन लिए हैं उन्हें न्यू रजिस्ट्रेशन में जाकर नामांकन फार्म भरना होगा।*

*बी-एड- प्रथम सेमेस्टर के छात्र न्यू रजिस्ट्रेशन में जाकर नामांकन फार्म भरेंगे।*

**How to complete Registration on the Hemchand Yadav Vishwavidyalaya, Durg (C.G.) Application Portal (<https://durg.ucanapply.com>) for Online Process?**

**Step 1 :** Please click on "Student" tab given on the home page of the Online Portal (<https://durg.ucanapply.com>). Screenshot as bellow.



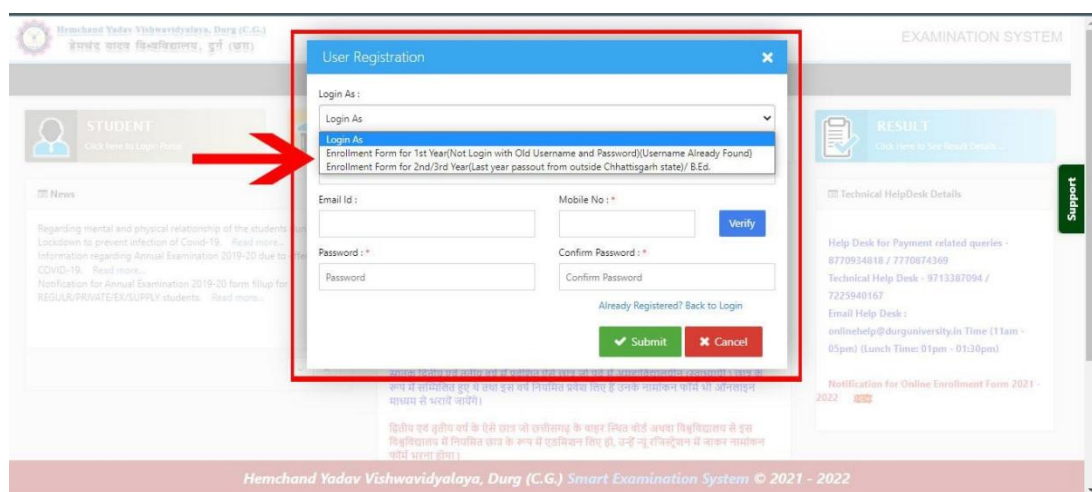
**Step 2:** On clicking the ‘**The User New Register Now!**’ Registration page will open. Fill all the mandatory details and click on **sign up** button. Screenshot as bellow.

**Note :** First select Login as

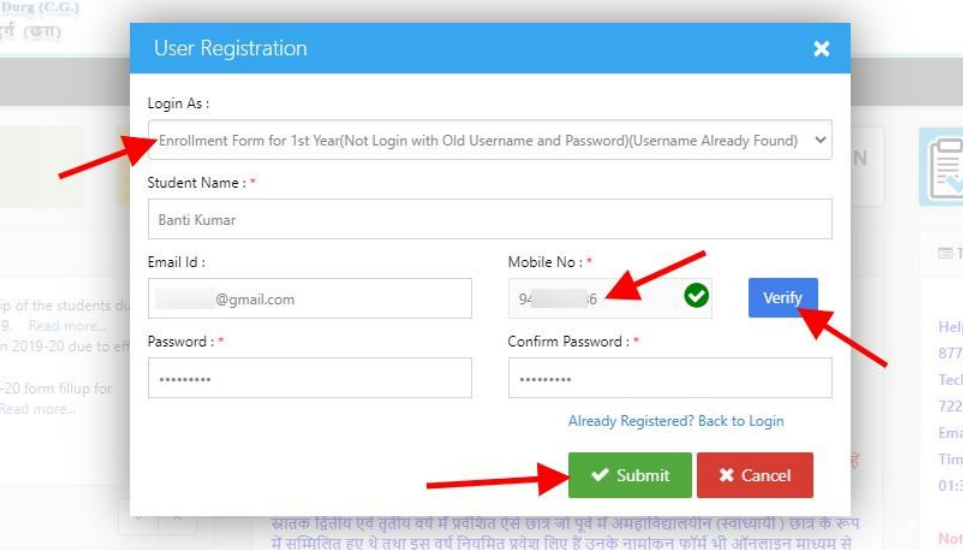
**Enrollment Form for 1st Year(Not Login with Old Username and Password)(Username Already Found)**

**OR**

**Enrollment Form for 2nd/3rd Year(Last year pass out from outside Chhattisgarh state)/ B.Ed.**



Now fill all the details as required. Please verify your mobile number first. After filling all details click on “**Submit**” button as screenshot below.





**User Registration**

Login As :  
 Enrollment Form for 1st Year(Not Login with Old Username and Password)(Username Already Found) ▼

Student Name : \*  
 Banti Kumar

Email Id :  
 @gmail.com



Mobile No : \*  
 94...6 

Verify 

Password : \*  
 \*\*\*\*\*

Confirm Password : \*  
 \*\*\*\*\*

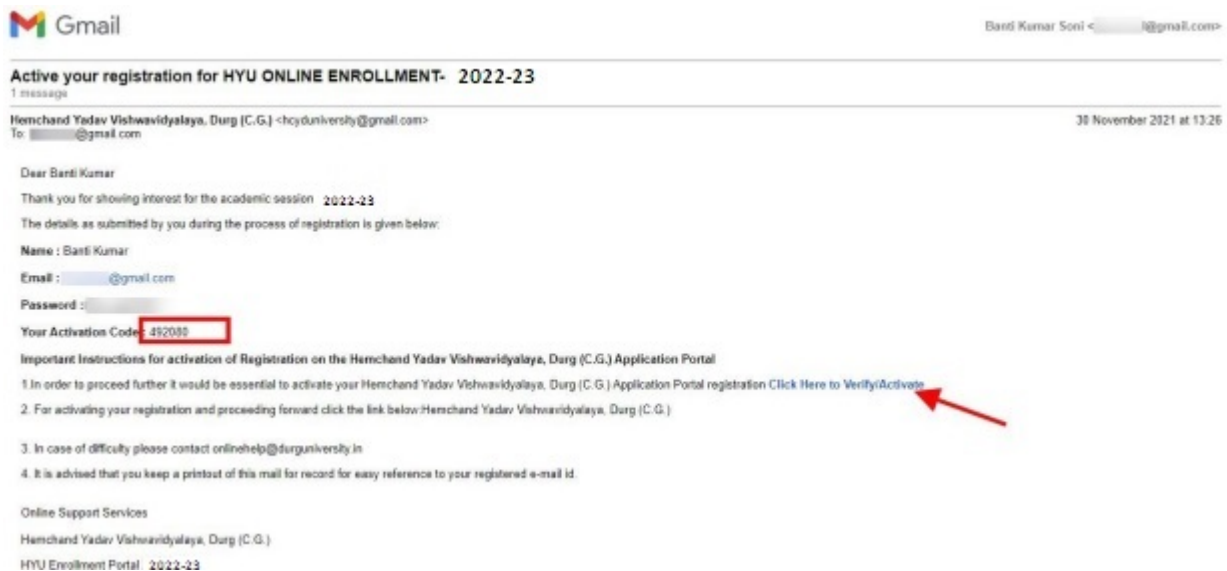
Already Registered? Back to Login

 Submit  Cancel

After submission one confirmation popup will open as screenshot below.



After **submission** you will receive an **Your Activation Code, Email id/Username and Password** on your registered email ID.



Now you have to confirm your account via emailed activation link or through student panel using activation code.



Hemchand Yadav Vishwavidyalaya, Durg (C.G.)


हेमचंद यादव विश्वविद्यालय, दुर्ग (छा.)

To activate your account click on “**Student**” tab again and click the link “***Click Here To Activate Your Account***” as screenshot below.

The Activation page will open, Enter your user ID/Email ID and Activation code as screenshot below. Now your account has activated.

Now the confirmation popup will appear, click on “**Login**”. Screenshot below.

Now you can Login your account. Fill the User Name/ Email ID and password. Screenshot below.



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हेमचंद यादव विश्वविद्यालय, दुर्ग (C.G.)

Student Login Portal

User Name/Enrollment No: \*


Password\*

Click Here To Activate Your Account

Forget Password ?

[New User Register Now!](#) [Submit](#) [Cancel](#)

After Login the **Dashboard** page will open, Here click on **ENROLLMENT FORM** Tab as screenshot below.



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हेमचंद यादव विश्वविद्यालय, दुर्ग (C.G.)

Helpline: 9713387094, 9713387495, 7225940167  
 Email ID: onlinehelp@durguniversity.in

2022-2023

Welcome Banti Kumar

[ENROLLMENT FORM](#) [ADMIT CARD](#) [Form Preview](#) [Make Payment](#)

[Support](#)

After that, **Enrollment Form** Page will Open, here select the **Course Type, Course, Semester, Institute and Student type**, Now click on **Proceed** button, As shown below screenshot.



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2022-2023

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[Dashboard](#) / [Enrollment Form](#)

**ENROLLMENT FORM**

Course Type \*

Course \*

Semester \*

Institute \*

Student Type \*

[Proceed](#)

For the best view use Mozilla Firefox , Google Chrome browser

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Now the **Application Status** Page will open, Now click on **Application Details** at the left bar Button, Screenshot as below.





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Click here

Application status

Applicant Details

Document Details

Photo & Signature

Select Subject

Preview

Status of Submitted Application

Application status

Stage	Description	Status
1	Applicant Details	Incomplete
2	Document Details	Incomplete
3	Photo & Signature	Incomplete
4	Select Subject	Incomplete
5	Preview	Incomplete

Please click on left menu to view details

Support

Fill all the mandatory Details and address, after that Click on “Save & Continue” button. The Screenshot as below.

स्नातक द्वितीय एवं तृतीय वर्ष में प्रवेशित ऐसे छात्र जो पूर्व में अमहाविद्यालयीन /स्वाध्यायी छात्र के रूप में सम्मिलित हुए थे तथा इस वर्ष नियमित प्रवेश लिए हैं उन्हें Are you renewing your Enrollment (Namankan)Number ? Yes ऑप्शन का चयन करके फार्म भरना होगा तथा हेमचंद यादव विश्वविद्यालय द्वारा जारी किया गया एनरोलमेंट नंबर दर्ज करना होगा।

अन्य विद्यार्थियों को No का चयन करके फार्म भरना होगा।

प्रथम वर्ष नवीन विद्यार्थियों को प्रवेश फार्म भरने के समय जारी हुआ एप्लीकेशन आईडी दर्ज करना होगा।



Hemchand Yadav Vishwavidyalaya, Durg (C.G.)

हेमचंद यादव विश्वविद्यालय, दुर्ग (छत्ता)

WELCOME

WELCOME

WELCOME



Hemchand Yadav Vishwavidyalaya, Durg (C.G.)  
हेमचंद यादव विश्वविद्यालय, दुर्ग (छत्ता)

Helpline: 9713387084, 9713387485, 7229540167  
Email Id: onlinehelp@durguniversity.in

2022-2023

Dashboard / Applicant Details

Welcome Banti Kumar

Application status	Course	Institute/Campus:	Year-I
Applicant Details	B.Sc - Bachelor of Science		
Document Details	First Name : *	Middle Name :	Last Name :
Photo & Signature	Banti	Kumar	Last Name
Select Subject	Father's Name/ Husband's Name : *	Mother's Name : *	
Preview	Bharat Sonar	Deepa Devi	
	Gender : *	Date of Birth(DD) :	Date of Birth(MM) :
	MALE	7	September
			Date of Birth(YYYY) :
			1990
	Nationality : *	Category : *	Religion : *
	Indian	GN	HINDU
	Medium Of Instruction(Persuing) : *	Differently Abled/ Divyang : *	
	English	NO	
	Last Year Passout From ? : *	Have you submitted Migration Certificate ? : *	
	HEMCHAND YADAV VISHWAVIDYALAYA, DURG	NO	
	Have You Changed Your Name or Surname : *	EMAIL ID : *	
	NO	@gmail.com	
	MOBILE NO : *	Are you Renewing your Enrollment (Namakani) Number? : *	
		NO	
	ADMISSION APPLICATION NO.(Only for First Year Online New Admission Student):		
	ADMISSION APPLICATION NO.(Only for First Year Online New Admission Student)		
Permanent Address			
Address Line 1 :		Address Line 2 :	
House : 150, Galaxy villa, Behind Airtel office		Dakshin Gangotri	
Address Line 3 :		City :	
Supela		Bhilai	
Post Office :		District :	
Supela		Durg	
State :		Pincode :	
Chhattisgarh		490023	
Correspondence Address <input checked="" type="checkbox"/> Same As Permanent Address			
Address Line 1 :		Address Line 2 :	
House : 150, Galaxy villa, Behind Airtel office		Dakshin Gangotri	
Address Line 3 :		City :	
Supela		Bhilai	
Post Office :		District :	
Supela		Durg	
State :		Pincode :	
Chhattisgarh		490023	
Email : @gmail.com		Mobile No :	
		Save & Continue	

For the best view use Mozilla Firefox , Google Chrome browser

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After completing the application details, You have to upload the Higher Secondary/Equivalent mark sheet document, Screenshot as below.

Application status: Application Details (checked), Document Details (selected), Photo & Signature, Select Subject, Preview.

Course Bachelor of Education - (B.Ed - sem), Institute/Campus- GOVT. NAVEEN COLLEGE, MAAHUD B, BALOD-(112), Semester - I

Note: Uploaded image should be less than 200KB ( Scan to be done in 100dpi only). Only jpeg, jpg, png, bmp, formats are allowed.

Name of the Documents	Uploaded link	Upload	Type
Higher Secondary/Equivalent	Click here to view the document Original	Browse	Original

Note: You can proceed forward only after uploading required documents. These documents are being asked in connection to the details entered in the Applicant details section.

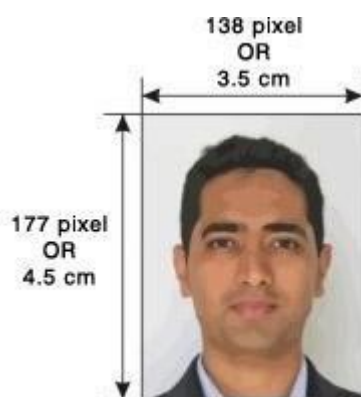
Buttons: Upload, Save & Proceed

After that you have to Upload scanned file of Photo and signature. The Process is as below.

### Photo & Signature upload:

**Step 1:** To upload the image file of you scanned passport size colour photograph and signature, click the button 'Upload Photograph and Signature' button available on the left panel. On clicking, you will see the following screen:

(Your **scanned passport photo should be** within 3.5 x 4.5 cm in size, scanning resolution should be within 100 dpi & file size should be less than 100 KB.)



If you are facing any problem to upload your photo or rejected by the system then we are requested you to resize your photo as per the sample images shown here.

To Resize your scanned photo please follow the following steps:

1. Right click on the scanned photo file → Open with → Microsoft Office Picture Manager
2. Then look at the top menus, Click Picture → Resize
3. Now look at the right panel, Select the radio button Custom width x height, And write width = 138px, height = 177px. Then Click OK to complete.
4. If you are not able to do this properly, then you can try 'Crop' feature for the 'Picture' menu
5. The save the file.





Hemchand Yadav Vishwavidyalaya, Durg (C.G.)


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**Step 2:** Choose the image file (jpeg format; photo should be within 4.5 x 3.5 cm in size, scanning resolution should be within 100 dpi & file size not more than 100 kb) of your scanned passport size photograph and signature and click the button 'Upload Photo' and 'Upload two Signature' button given below the Box. After you have successfully uploaded the photograph and signature, you will see the following page:

The screenshot displays the application portal for Hemchand Yadav Vishwavidyalaya, Durg (C.G.). The top navigation bar includes links for DASHBOARD, Student Services, and Logout. The header shows the year 2022-2023 and a welcome message. The main content area is titled 'Photo & Signature' and shows the application status for a Bachelor of Education (B.Ed) - Semester I course. The interface includes a sidebar with navigation options: Application status, Applicant Details, Document Details, Photo & Signature, Select Subject, and Preview. The main area displays the 'Uploaded Photo' and 'Uploaded Signature' sections, each with a 'Choose File' button and a 'No file chosen' message. Red arrows point to the 'Choose File' buttons and the 'Save & Proceed' button. A note at the bottom states: 'Note: Please upload clear Photo. Signature must be on white background using Black / Blue ink pen. You can proceed forward only after uploading your photograph and signature.'

After that click on **'Save and Proceed'** select the subject and click on **Save** button





**Hemchand Yadav Vishwavidyalaya, Durg (C.G.)**  
हेमचंद यादव विश्वविद्यालय, दुर्ग (छत्ता)

2022-2023

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[Dashboard](#) / [Previous](#)



[ENROLLMENT](#) / [New User Registration](#) / [Logout](#)

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Student Copy

**Hemchand Yadav Vishwavidyalaya, Durg (C.G.)**  
हेमचंद यादव विश्वविद्यालय, दुर्ग (छत्ता)

**ENROLLMENT SEMESTER - I 2021-22**

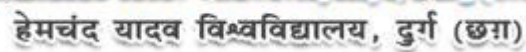
  


Type of Programme	UG
Name of Course	BACHELOR OF EDUCATION
Name of College	
College Code	
Enrollment Type	NEW
Enrollment No	
Application ID	

**PERSONAL DETAILS**

1. Full Name Of The Applicant:	BANTI KUMAR
2. Father's/Husband's Name:	BHARAT SOANR
3. Mother's Name:	DEEPA DEVI
4. Address For Communication: <small>(With Pin Code)</small>	HOUSE 58, GALAXY VILLA, SUPELA, BHILAI, SUPELA, BHILAI, DURG. 490023
5. Permanent Address: <small>(With Pin Code)</small>	HOUSE 58, GALAXY VILLA, SUPELA, BHILAI, SUPELA, BHILAI, DURG. 490023
6. E-mail-ID :	@gmail.com
7. Contact No. :	
8. Date of Birth:	12/9/1990
9. Gender:	MALE
10. Category:	GN
11. Religion:	HINDU
12. Medium of Instruction:	ENGLISH
13. Differently Abled/Divyang:	NO
14. Nationality:	INDIAN
15. Submitted Migration Certificate:	YES
16. Last Year Passport From:	HEMCHAND YADAV VISHWAVIDYALAYA, DURG
17. Have you Change Your Name:	NO
18. User Id:	@gmail.com
19. Password:	*****\$234

☒ I CONFIRM THE ABOVE




After that system will show you the **Proceed to Payment** button to complete the payment.



**Step 1:** You will get drop down for "**Payment Type**" here you can get ONLINE or OFFLINE Payment type. Click here to make payment. On clicking you will see the following screen.

**Step 2:** You can select the applications for which you want to pay the Hemchand Yadav Vishwavidyalaya, Durg (C.G.) Online Application portal Online Fee by clicking 'ONLINE' the check box given in the bottom left for 'Select to Pay'. You have option of paying Hemchand Yadav Vishwavidyalaya, Durg (C.G.) Online Application Fees [using Credit Card/ Debit Card/ NEFT (Net Banking on SBI)/ NEFT (Net Banking on Others)] through payment gateway available on the Portal [by clicking 'Proceed to Pay'].

**Step 3:** On clicking '**Proceed to Pay**', following screen will appear. Here you can check your summary and payment amount etc. Once you click **Pay Now & Submit Application** button then system will go for payment to your banking website. After a successful payment you will get Payment Successful message. And your application process is complete.



Hemchandra Yashwantrao Vasthavidyalaya, Durg (C.G.)  
हेमचंद्र याशवंतराव वास्तव विद्यापीठ, दुर्ग (छ.ग.)

Helpdesk: 9713387094, 9713387095, 7225440167  
Email Id: onlinehelp@durjaniversity.in

2022-2023

Dashboard / Submitted Application
Welcome Banti Kumar

### Select Application(s) for Payment.

Applicant Name : Banti Kumar  
Email-ID :

List of Complete Application(s) is given below:

Exam Type	Course	Semester	Amount	Payment type
ENROLLMENTFORM	Bachelor of Education (B.Ed - sem)	First Semester (Sem - 1)	150	<div> <div>ONLINE</div> <div></div> </div>

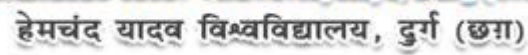
☐ Credit Card
☒ Debit Card
☐ Net Banking

Refresh & Update Previous Payment

Application Processing Fee Rates per Application

Rates for	Fees
Application Fees	Rs 150
Service Charges : 0% of the fees	Rs. 0.00
<b>Total:</b>	<b>Rs 150.00</b>

Proceed To Pay



Time left to complete transaction 14:29 mins

Billing Information

Amount

INR 150.00

Order No

HN45936361a5f77a41748

Merchant

REGISTRAR HEMCHAND YADAV  
UNIVERSITY DURG

Website

http://durg.ucanapply.com

PAY WITH

INR 150.00  
Payable Amount

After a successful payment you can take the **Print** of the form and **Save** for future correspondence.

**Online Support Services**  
**Hemchand Yadav Vishwavidyalaya, Durg (C.G.)**  
**Admission Portal**