



Hemchand Yadav Vishwavidyalaya, Durg (C.G.)

हेमचंद यादव विश्वविद्यालय, दुर्ग (छत्ता)

**Guidelines to fill up the Enrollment Form of UG/PG of
Hemchand Yadav Vishwavidyalaya, Durg (C.G.)
Online Application**

Applicants are required to keep the following things ready before applying :

1. An E-mail ID for registration and for receiving all future correspondence till the admission process is over (and subsequently, if admitted).
2. One Mobile Number to receive SMS based notifications/communications related to the online application; Admit card etc till the admission process is over (and subsequently, if admitted).
3. Good internet connectivity.
4. A recent **scanned** passport sized colour photograph for scanning and uploading in "jpeg" format only. File size of the scanned photograph should not be more than 200KB.
5. Your **scanned** signature in **Blue/Black** ink on white background (for scanning and uploading in "jpeg" format only. File size of the scanned signature should not be more than 100KB).
1. Access to an online payment facility/service such as
 1. Net Banking
 2. Credit card
 3. ATM-cum-Debit card

Note :

नामांकन फॉर्म भरने के लिए छात्रों को प्रवेश आवेदन फॉर्म २०२१-२२ के समय उपयोग की गयी यूजर आई डी एवं पासवर्ड का उपयोग करना होगा। नामांकन फॉर्म हेतु नवीन रजिस्ट्रेशन करने की आवश्यकता नहीं है।

कृपया ध्यान रखें की यदि छात्र / छात्रा द्वारा इस विश्वविद्यालय से पूर्व में नामांकन कराया गया है तो उन्हें पुनः नामांकन आवेदन फॉर्म जमा करने की आवश्यकता नहीं है।

स्नातक द्वितीय एवं तृतीय वर्ष में प्रवेशित ऐसे छात्र जो पूर्व में अमहाविद्यालयीन (स्वाध्यायी) छात्र के रूप में सम्मिलित हुए थे तथा इस वर्ष नियमित प्रवेश लिए हैं उनके नामांकन फॉर्म भी ऑनलाइन माध्यम से भरायें जायेंगे।

द्वितीय एवं तृतीय वर्ष के ऐसे छात्र जो छत्तीसगढ़ के बाहर स्थित बोर्ड अथवा विश्वविद्यालय से इस विश्वविद्यालय में नियमित छात्र के रूप में एडमिशन लिए हो, उन्हें न्यू रजिस्ट्रेशन में जाकर नामांकन फॉर्म भरना होगा।

बी.एड. प्रथम सेमेस्टर के छात्र, न्यू रजिस्ट्रेशन में जाकर नामांकन फॉर्म भरेंगे।

How to complete Registration on the Hemchand Yadav Vishwavidyalaya, Durg (C.G.) Application Portal (<https://durg.ucanapply.com>) for Online Process?

Step 1 : Please click on "**Student**" tab given on the home page of the Online Portal (<https://durg.ucanapply.com>). Screenshot as bellow.



Step 2: On clicking the ‘The User New Register Now!’ Registration page will open. Fill all the mandatory details and click on **sign up** button. Screenshot as bellow.

Note : First select Login as

Enrollment Form for 1st Year(Not Login with Old Username and Password)(Username Already Found)

OR

Enrollment Form for 2nd/3rd Year(Last year passout from outside Chhattisgarh state)/ B.Ed.

Now fill all the details as required. Please verify your mobile number first. After filling all details click on **“Submit”** button as screenshot below.



Hemchand Yadav Vishwavidyalaya, Durg (C.G.)

हेमचंद यादव विश्वविद्यालय, दुर्ग (छत्ता)

User Registration

Login As :
Enrollment Form for 1st Year(Not Login with Old Username and Password)(Username Already Found) ▼

Student Name : *
Banti Kumar

Email Id :
@gmail.com

Mobile No : *
94 6

Verify

Password : *

Confirm Password : *

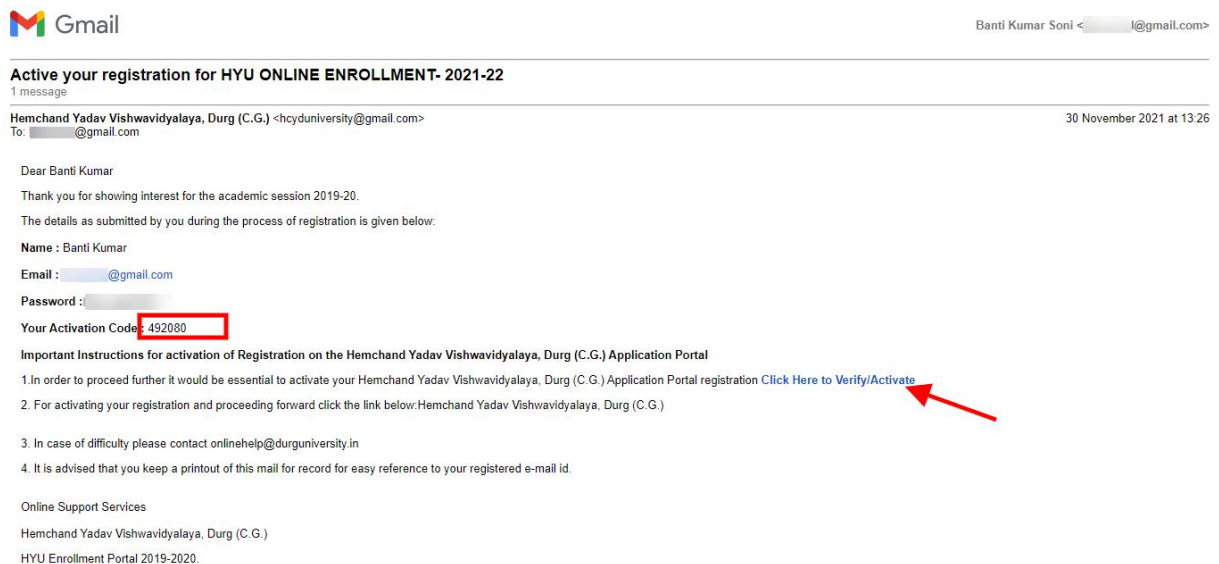
Already Registered? Back to Login

Submit Cancel

After submission one confirmation popup will open as screenshot below.



After **submission** you will receive an **Your Activation Code, Email id/Username and Password** on your registered email ID.



Now you have to confirm your account via emailed activation link or through student panel using activation code.



Hemchand Yadav Vishwavidyalaya, Durg (C.G.)

हेमचंद यादव विश्वविद्यालय, दुर्ग (छत्ता)

To activate your account click on “**Student**” tab again and click the link “***Click Here To Activate Your Account***” as screenshot below.

The screenshot shows the 'Student Login Portal' window. It has fields for 'User Name/Enrollment No.' and 'Password'. Below these fields, the link 'Click Here To Activate Your Account' is highlighted with a red box and a red arrow. Other buttons include 'New User Register Now!', 'Submit', and 'Cancel'. A 'Forget Password?' link is also present. The background shows a website with a 'RESULT' section and 'EXAMINATION' header.

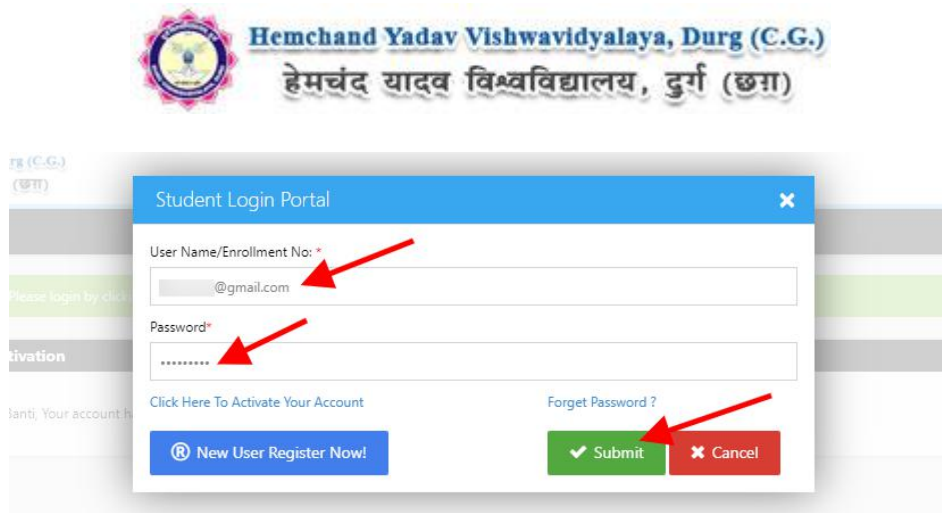
The Activation page will open, Enter your user ID/Email ID and Activation code as screenshot below. Now your account has activated.

The screenshot shows the 'Activation' page. It has a 'Username' field with '@gmail.com' entered and an 'Enter Activation Code / OTP' field with '492080' entered. A red arrow points to the 'Submit' button. Below the fields, a message states: 'Your activation code has been sent on your registered email id AND mobile number given at time of registration. SMS on your mobile may take some time to deliver based on your cellular service provider. If Not received activation code [Click Here To Resend Activation Code](#)'.

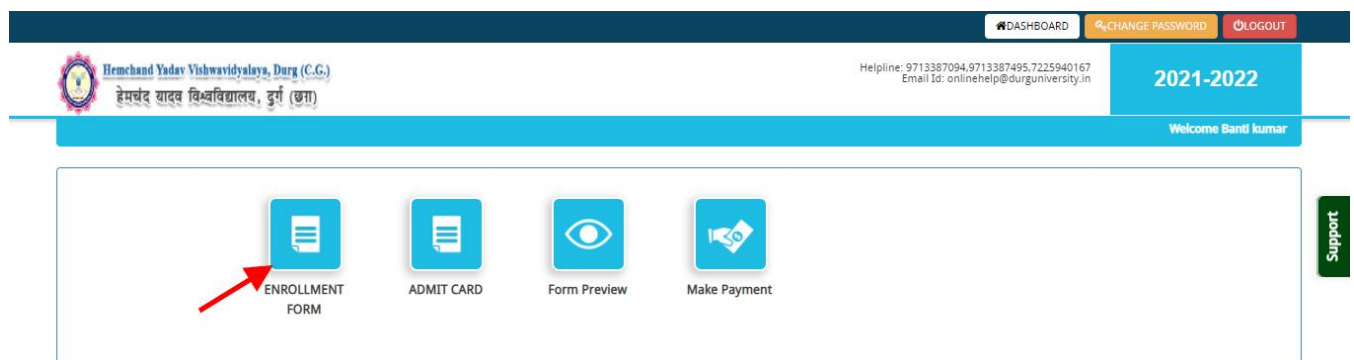
Now the confirmation popup will appear, click on “**Login**”. Screenshot below.

The screenshot shows a confirmation popup with the text: 'Hi! Banti, Your account has been activated. You can now login with your Email-id and Password.' A red arrow points to the 'Login' button. Above the popup, a green banner says: 'Success! Activation successfully Completed. Please login by clicking on Login Button to proceed further.' A 'Support' button is visible on the right side.

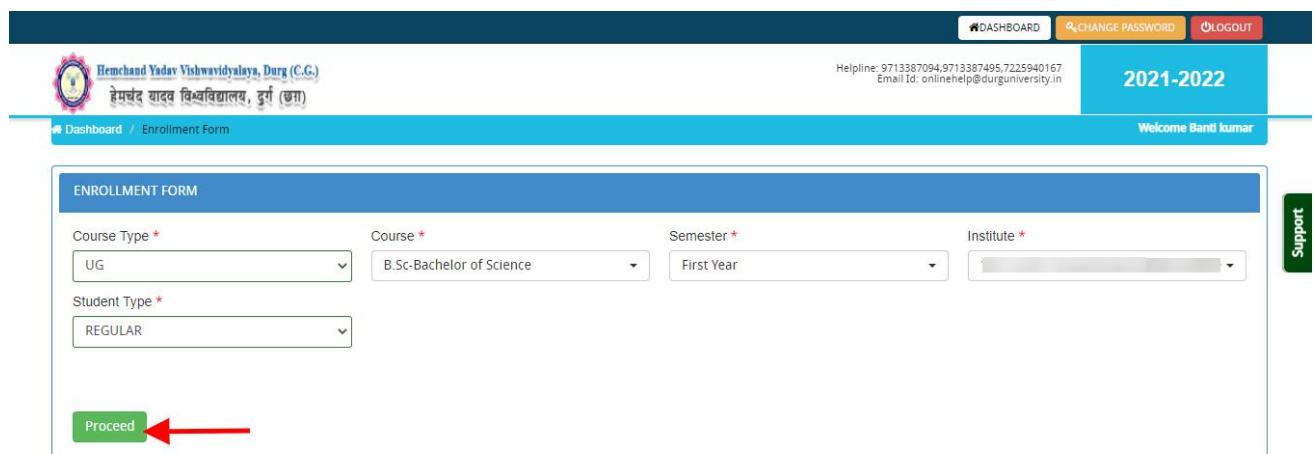
Now you can Login your account. Fill the User Name/ Email ID and password. Screenshot below.



After Login the **Dashboard** page will open, Here click on **ENROLLMENT FORM** Tab as screenshot below.



After that, **Enrollment Form** Page will Open, here select the **Course Type, Course, Semester, Institute and Student type**, Now click on **Proceed** button, As shown below screenshot.



Now the **Application Status** Page will open, Now click on **Application Details** at the left bar Button, Screenshot as below.



Click here

Application status

- Applicant Details
- Document Details
- Photo & Signature
- Select Subject
- Preview

Status of Submitted Application

Application status

Stage	Description	Status
1	Applicant Details	Incomplete
2	Document Details	Incomplete
3	Photo & Signature	Incomplete
4	Select Subject	Incomplete
5	Preview	Incomplete

<= Please click on left menu to view details

Support

Fill all the mandatory Details and address, after that Click on “Save & Continue” button. The Screenshot as below.

स्नातक द्वितीय एवं तृतीय वर्ष में प्रवेशित ऐसे छात्र जो पूर्व में अमहाविद्यालयीन (स्वाध्यायी) छात्र के रूप में सम्मिलित हुए थे तथा इस वर्ष नियमित प्रवेश लिए हैं उन्हें **(Are you renewing your Enrollment (Namankan) Number ?) YES** ऑप्शन का चयन करके फॉर्म भरना होगा तथा हेमचंद यादव विश्वविद्यालय द्वारा जारी किया गया एनरोलमेंट नंबर दर्ज करना होगा।

अन्य विद्यार्थियों को **NO** का चयन करके फॉर्म भरना होगा।

प्रथम वर्ष नवीन विद्यार्थियों को प्रवेश फार्म भरने के समय जारी हुआ आप्लिकेशन आईडी दर्ज करना होगा।



Application status

Applicant Details

Document Details

Photo & Signature

Select Subject

Preview

Course

Institute/Campus:

Year-I

First Name : *

Middle Name :

Last Name :

Father's Name/ Husband's Name : *

Mother's Name : *

Gender : *

Date of Birth(DD) :

Date of Birth(MM) :

Date of Birth(YYYY) :

Nationality : *

Category : *

Religion : *

Medium Of Instruction(Pursuing) : *

Differently Abled/ Divyang : *

Last Year Passout From ? : *

Have you submitted Migration Certificate ? : *

Have You Changed Your Name or Surname : *

EMAIL ID : *

MOBILE NO : *

Are you Renewing your Enrollment (Namakan) Number? : *

ADMISSION APPLICATION NO.(Only for First Year Online New Admission Student) :

ADMISSION APPLICATION NO.(Only for First Year Online New Admission Student)

Permanent Address

Address Line 1 :

Address Line 2 :

Address Line 3 :

City :

Post Office :

District :

State :

Pincode :

Correspondence Address

Address Line 1 :

Address Line 2 :

Address Line 3 :

City :

Post Office :

District :

State :

Pincode :

Email :

Mobile No :

Save & Continue



After completing the application details, You have to upload the Higher Secondary/Equivalent mark sheet document, Screenshot as below.

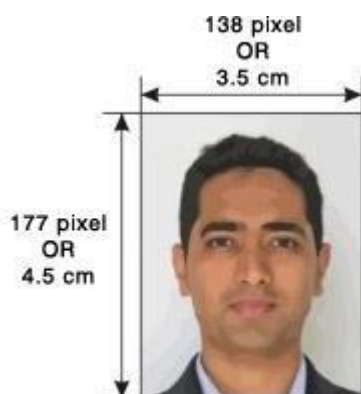
The screenshot shows the application portal interface. At the top, there's a navigation bar with 'DASHBOARD', 'CHANGE PASSWORD', and 'LOGOUT' buttons. Below it, the university name and contact information are displayed. The main content area is titled 'Document Details' and shows the application status as 'Application status' with a green checkmark. The course is 'Bachelor of Education - (B.Ed - sem)' and the institute is 'GOVT. NAVEEN COLLEGE, MAAHUD B, BALOD-(112)'. The semester is 'Semester - I'. A note states: 'Note: Uploaded image should be less than 200KB (Scan to be done in 100dpi only). Only jpeg, jpg, png, bmp, formats are allowed.' Below this, there's a table with columns: 'Name of the Documents', 'Uploaded link', 'Upload', 'Type', and 'Action'. The row for 'Higher Secondary/Equivalent' shows a link to view the document, a 'Browse' button, a dropdown menu set to 'Original', and an 'Upload' button. A 'Save & Proceed' button is at the bottom right. A note at the bottom states: 'Note: You can proceed forward only after uploading required documents. These documents are being asked in connection to the details entered in the Applicant details section.'

After that you have to Upload scanned file of Photo and signature. The Process is as below.

Photo & Signature upload:

Step 1: To upload the image file of you scanned passport size colour photograph and signature, click the button 'Upload Photograph and Signature' button available on the left panel. On clicking, you will see the following screen:

(Your **scanned passport photo should be** within 3.5 x 4.5 cm in size, scanning resolution should be within 100 dpi & file size should be less than 100 KB.)



If you are facing any problem to upload your photo or rejected by the system then we are requested you to resize your photo as per the sample images shown here.


To Resize your scanned photo please follow the following steps:

1. Right click on the scanned photo file → Open with → Microsoft Office Picture Manager
2. Then look at the top menus, Click Picture → Resize
3. Now look at the right pannel, Select the radio button Custom width x height, And write width = 138px, height = 177px. Then Click OK to complete.
4. If you are not able to do this properly, then you can

try 'Crop' feature for the 'Picture' menu

5. The save the file.





Hemchandra Yadav Vishwavidyalaya, Durg (C.G.)
हेमचंद्र यादव विश्वविद्यालय, दुर्ग (छा.)

[DASHBOARD](#)
[CHANGE PASSWORD](#)
[LOGOUT](#)

Helpline: 9713387094,9713387495,7225940167
 Email Id: onlinehelp@durguniversity.in

2021-2022

Dashboard / Photo & Signature
 Welcome Banti kumar

Application status

Applicant Details

Document Details

Photo & Signature

Select Subject


Preview

Course Bachelor of Education - (B.Ed - sem)

Institute/Campus-

Semester - I


Uploaded Photo



Choose File
No file chosen

(Passport size color photo 4.5 cm x 3.5 cm)
 Note: Uploaded image to be less than 100KB (Scan to be done in 100dpi only) and only jpeg, jpg formats are allowed.

Uploaded Signature



Choose File
No file chosen


Note: Uploaded image to be less than 100KB, and only jpeg, jpg formats are allowed.

Note: Please upload clear Photo. Signature must be on white background using Black / Blue ink pen. You can proceed forward only after uploading your photograph and signature.

Save & Proceed

For the best view use Mozilla Firefox , Google Chrome browser

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Hemchandra Vaidya Vishwavidyalaya, Durg (C.G.)

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Dashboard / Select Subject

Welcome Bantli kumar

DASHBOARDCHANGE PASSWORDLOGOUT

Helpline: 9713387094,9713387495,7225940167
Email Id: onlinehelp@durguniversity.in

2021-2022

Application status

Applicant Details

Document Details

Photo & Signature

Select Subject

Preview

Subject Selection for for : B.Ed - sem - (Bachelor of Education)

Institute/Campus-

Semester - I

Subject Combination : *

Bachelor of Education Group

For First Semester (Sem - 1)

(Compulsory Paper-1)

☒ 101-PHILOSOPHICAL PERSPECTIVES OF EDUCATION

☒ 102-LEARNER AND LEARNING PROCESS

☒ 104-PREPARATION OF TEACHING AIDS

☒ 105-COMMUNITY ACTIVITIES

(Optional Paper)

103A-PEDAGOGY OF MATHEMATICS-1

Save



Hemchand Yadav Vishwavidyalaya, Durg (C.G.)

हेमचंद यादव विश्वविद्यालय, दुर्ग (छा.)

Once the applicant completes filling up all the above mentioned stages of the Application Form, the complete Application Form will be opened. In case he/she wants to edit some details, he/she can do so by clicking the „Back“ button. To confirm the details entered, the candidate has to check the box and click on the 'Confirm & Submit' button. **Once confirmed, it cannot be edited further.**

[DASHBOARD](#) [CHANGE PASSWORD](#) [LOGOUT](#)

Hemchand Yadav Vishwavidyalaya, Durg (C.G.)
हेमचंद यादव विश्वविद्यालय, दुर्ग (छा.)

Helpline: 9713387094, 9713387495, 7225940167
Email Id: onlinehelp@durguniversity.in

2021-2022

[Dashboard](#) / [Preview](#) Welcome Banti kumar

Student Copy

Hemchand Yadav Vishwavidyalaya, Durg (C.G.)
हेमचंद यादव विश्वविद्यालय, दुर्ग (छा.)
ENROLLMENT SEMESTER - I | 2021-22

Type of Programme	UG	
Name of Course	BACHELOR OF EDUCATION	
Name of College		
College Code		
Enrollment Type	NEW	
Enrollment No		
Application ID		

PERSONAL DETAILS

1. Full Name Of The Applicant:	BANTI KUMAR
2. Father's/Husband's Name:	BHARAT SOANR
3. Mother's Name:	DEEPA DEVI
4. Address For Communication: (With Pin Code)	HOUSE 58, GALAXY VILLA, SUPELA, BHILAI, SUPELA, BHILAI, DURG, 490023
5. Permanent Address: (With Pin Code)	HOUSE 58, GALAXY VILLA, SUPELA, BHILAI, SUPELA, BHILAI, DURG, 490023
6. E-mail-ID :	@gmail.com
7. Contact No. :	
8. Date of Birth:	12/9/1990
9. Gender:	MALE
10. Category:	GN
11. Religion:	HINDU
12. Medium of Instruction:	ENGLISH
13. Differently Abled/Divyang:	NO
14. Nationality:	INDIAN
15. Submitted Migration Certificate:	YES
16. Last Year Passout From:	HEMCHAND YADAV VISHWAVIDYALAYA, DURG
17. Have you Change Your Name:	NO
18. User Id:	@gmail.com
19. Password:	*****1234

SUBJECTS OFFERED

SUBJECT CODE	SUBJECT NAME
101	PHILOSOPHICAL PERSPECTIVES OF EDUCATION
102	LEARNER AND LEARNING PROCESS
103A	PEDAGOGY OF MATHEMATICS-I
104	PREPARATION OF TEACHING AIDS
105	COMMUNITY ACTIVITIES

☒ I CONFIRM THE ABOVE

Confirm & Submit

Support

For the best view use Mozilla Firefox , Google Chrome browser

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Now here you can check all information which you have entered in your application process. If everything is ok then click the button **I CONFIRM THE ABOVE** & Click '**Confirm & Submit**' button.

[DASHBOARD](#)[CHANGE PASSWORD](#)[LOGOUT](#)

Hemchand Yadav Vishwavidyalaya, Durg (C.G.)
हेमचंद यादव विश्वविद्यालय, दुर्ग (छा.)

Helpline : 9713387094, 9713387495, 7225940167
Email Id: onlinehelp@durguniversity.in

2021-2022

Dashboard / PreviewWelcome Banti kumar

Student Copy

Hemchand Yadav Vishwavidyalaya, Durg (C.G.)
हेमचंद यादव विश्वविद्यालय, दुर्ग (छा.)
ENROLLMENT SEMESTER - I 2021-22

Type of Programme	UG	
Name of Course	BACHELOR OF EDUCATION	
Name of College		
College Code		
Enrollment Type	NEW	
Enrollment No		
Application ID		

PERSONAL DETAILS

1. Full Name Of The Applicant:	BANTI KUMAR
2. Father's/Husband's Name:	BHARAT SOANR
3. Mother's Name:	DEEPA DEVI
4. Address For Communication: (With Pin Code)	HOUSE 58, GALAXY VILLA, SUPELA, BHILAI, SUPELA, BHILAI, DURG, 490023
5. Permanent Address: (With Pin Code)	HOUSE 58, GALAXY VILLA, SUPELA, BHILAI, SUPELA, BHILAI, DURG, 490023
6. E-mail-ID :	@gmail.com
7. Contact No. :	
8. Date of Birth:	12/9/1990
9. Gender:	MALE
10. Category:	GN
11. Religion:	HINDU
12. Medium of Instruction:	ENGLISH
13. Differently Abled/Divyang:	NO
14. Nationality:	INDIAN
15. Submitted Migration Certificate:	YES
16. Last Year Passout From:	HEMCHAND YADAV VISHWAVIDYALAYA, DURG
17. Have you Change Your Name:	NO
18. User Id:	@gmail.com
19. Password:	*****1234

SUBJECTS OFFERED

SUBJECT CODE	SUBJECT NAME
101	PHILOSOPHICAL PERSPECTIVES OF EDUCATION
102	LEARNER AND LEARNING PROCESS
103A	PEDAGOGY OF MATHEMATICS-I
104	PREPARATION OF TEACHING AIDS
105	COMMUNITY ACTIVITIES

Proceed To Payment

For the best view use Mozilla Firefox , Google Chrome browser


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After that system will show you the **Proceed to Payment** button to complete the payment.



Step 1: You will get dropdown for "**Payment Type**" here you can get ONLINE or OFFLINE Payment type. Click here to make payment. On clicking you will see the following screen.

Step 3: On clicking '**Proceed to Pay**', following screen will appear. Here you can check your summary and payment amount etc. Once you click **Pay Now & Submit Application** button then system will go for payment to your banking website. After a successful payment you will get Payment Successful message. And your application process is complete.



Hemchandra Yadav Vishwavidyalaya, Durg (C.G.)
हेमचंद्र यादव विश्वविद्यालय, दुर्ग (छा.)

Helpline: 9713387094, 9713387495, 7225940167
Email Id: onlinehelp@durguniversity.in

2021-2022

Dashboard / Submitted Application

Welcome Banti kumar

Select Application(s) for Payment.

Applicant Name : Banti Kumar

Email-ID :

List of Complete Application(s) is given below:

Exam Type	Course	Semester	Amount	Payment Type
ENROLLMENTFORM	Bachelor of Education (B.Ed - sem)	First Semester (Sem - 1)	150	<div> <div>ONLINE</div> </div>

☐ Credit Card
☒ Debit Card
☐ Net Banking

[To download your Application Form click on Download Form link & fill Application in correct & valid mode only as per the instructions.](#)

Refresh & Update Previous Payment

Application Processing Fee Rates per Application

Rates for	Fees
Application Fees	Rs 150
Service Charges : 0% of the fees	Rs. 0.00
Total:	Rs 150.00

Proceed To Pay

For the best view use Mozilla Firefox , Google Chrome browser

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हेमचंद यादव विश्वविद्यालय, दुर्ग (छत्ता)

[DASHBOARD](#) [CHANGE PASSWORD](#) [LOGOUT](#)

Hemchand Yadav Vishwavidyalaya, Durg (C.G.)
हेमचंद यादव विश्वविद्यालय, दुर्ग (छत्ता)

Helpline: 9713387094, 9713387495, 7225940167
Email Id: onlinehelp@durguniversity.in

2021-2022

[Dashboard](#) / [Final Payment](#)

Welcome Banti kumar

Online Payment

To proceed with the payment please click on the 'Pay Now & Submit Application' button below or in case you want to cancel the payment process then click on the 'Cancel' button. Please note that NO changes in the details furnished by you in the Application form would be possible once you make the payment of Fee.

Summary of Candidate :

Name:	Banti Kumar
Email:	@gmail.com
Mobile Number:	

Summary of the Amount and Transaction Charges :

As per Banking / Payment Gateway rules, you would be also required to pay the Transaction Charges in addition to the Application Fee as per the details given below:

Amount Payable:	Rs. 150
Transaction Charges:	Rs. 0
Total Amount to be paid:	Rs. 150.00

[Cancel](#) [Pay Now & Submit Application](#)

For the best view use Mozilla Firefox , Google Chrome browser

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Time left to complete transaction 14:29 mins

Billing Information

Amount

INR 150.00

Order No

HN45936361a5f77a41748

Merchant

REGISTRAR HEMCHAND YADAV UNIVERSITY DURG

Website

http://durg.ucanapply.com

PAY WITH

INR 150.00 Payable Amount

After a successful payment you can take the **Print** of the form and **Save** for future correspondence.

Online Support Services
Hemchand Yadav Vishwavidyalaya, Durg (C.G.)
Admission Portal